



LUTHER MEMORIAL ACADEMY 2025-2026 TUITION AGREEMENT

I am aware tuition is automatically deducted from my bank account and is due the 1st or 15th day of every month, for 10 or 12 months, per my VANCO Payment Authorization Form. I am also aware that there is a fee of \$30.00 for any month the tuition payment is returned (example: insufficient funds).

I am aware that I have the option to pay in 2 semester payments which will be due Monday, August 4, 2025 and Friday, January 16, 2026. I also have the option to make one payment of the full tuition amount by Monday, August 4, 2025. *A VANCO Payment Authorization Form is NOT needed for these options.*

I am aware there is a \$35.00 service charge for any check returned by the bank for any reason.

I am aware there is a \$20.00 fee per month for any late tuition payment.

I am aware tuition is calculated on an annual basis, without reduction for holidays, vacations, professional in-service days, or student absences.

I am aware my child's report card will be held if any monies are owed to LMA. Permanent records will not be transferred if any monies are owed. Additionally, if the School Board deems appropriate, and monies are owed, my child may not be allowed to attend school until tuition is current. 8th graders cannot participate in graduation activities if monies are owed.

I acknowledge the amount of the 2025-2026 tuition rates are as follows:

	Church Member	Erie Conference Member
1 Student	\$4,495.00	\$4,595.00
2 Students	\$8,690.00	\$8,890.00
3 Students	\$12,885.00	\$13,185.00
4 Students	\$17,080.00	\$17,480.00

I agree to pay tuition for my children according to the provisions set forth in this agreement.

Parent Name _____

Student Name _____

Parent Signature _____

Date Signed _____

Payment Options	Due Date of Payment	Payment Method
#1). 1 payment for total tuition	total due August 4, 2025	Cash, Check, Money Order
#2). 2 semester payments	1/2 due August 4, 2025 & 1/2 due January 16, 2026	Cash, Check, Money Order
#3). 10-month option	1 payment per month Aug. 2025 through May 2026	VANCO forms required
#4). 12-month option	1 payment per month July 2025 through June 2026	VANCO forms required

Please note: the 12-month plan is not available to 8th grade families. All payments must be complete before graduation.

PAYMENT AUTHORIZATION FORM FOR OPTIONS #3 & #4



Luther Memorial Academy		2025/2026 School Year	VANCO FORM
Today's date: ____/____/____ Name of student: _____			
Type of authorization: <input type="checkbox"/> New authorization <input type="checkbox"/> Change donation amount <input type="checkbox"/> Change donation date <input type="checkbox"/> Change banking information <input type="checkbox"/> Discontinue electronic donation			
Last Name		First Name	
Address			
City		State	Zip
Email			
*Please include your email address in the space provided. Thrivent will then notify you of each withdrawal.			
Tuition Payment Plan (please check one): <input type="checkbox"/> Option #3: 10 Month Plan (Aug 2025 through May 2026) <input type="checkbox"/> Option #4: 12 Month Plan – Not available for 8th grade families. (July 2025 through June 2026)			
Date of first payment: ____/____/____ (mm/dd/yy) Please note payments will only occur on the 1 st or the 15 th of each month		Amount of monthly tuition payments: \$ _____ Amount of any additional payment: \$ _____ Total monthly payment due: \$ _____	
CHECKING / SAVINGS	Please debit payments from my (check one): <input type="checkbox"/> Savings Account (contact your financial institution for Routing #) <input type="checkbox"/> Checking Account (attach a voided check below)		Routing Number: _____ Valid Routing # must start with 0, 1, 2, or 3 Account Number: _____ ⑆ 23456789⑆ 23 23456⑆ 000⑆ Routing Number Account Number Check Number
	I authorize the above organization to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization. Authorized Signature: _____ Date: _____		

****Please attach a voided check or a printed form from your bank. Must include your name, routing number, and account number**

BOTH SIDES OF THIS FORM MUST BE COMPLETED