



PROSPECTIVE LUTHER MEMORIAL ACADEMY SCHOOL BOARD **APPLICANT INFORMATION**

Luther Memorial Academy (LMA) is a growing, K-8 private school nestled in the heart of downtown Erie, Pennsylvania. LMA has been a pillar of academic excellence since its inception in 1976. Our commitment to rigorous education, moral values, and community engagement has allowed us to transform generations of young minds into responsible citizens and leaders. For nearly half a century, our institution has been dedicated to providing high-quality education and fostering a nurturing environment with small class sizes for our diverse student body.

The [LMA School Board](#) provides critical leadership and support to the administrative and teaching staff of the school. Our Board Members are active ambassadors for the organization. The Board accepts candidate applications on a rolling basis. Candidates should be personally motivated and qualified by experience and skill. School Board member responsibilities include:

- Preparation, including reading and understanding LMA's mission, policies, programs, needs, financial statements, and board materials in advance of meetings.
- Dedicated Board responsibilities or service on Board sub-committees, which are designated by skill, interest, and necessity, and attendance at monthly meetings.
- Additional Board-related meetings, calls, and work relating to the Board's priorities during and outside business hours, *e.g.* fundraising, enrollment, etc.
- Regular attendance at school events, *e.g.* LMA Sunday, Block Party, St. Patrick's Day Parade, and occasional public functions as LMA's representative.
- Assist with community outreach to drive enrollment.
- Support the school financially in a personally meaningful way, and assist in connecting the organization to other donors.
- Possess energy and enthusiasm for the school and its mission, and honor its values.
- Appointment and commitment to a three-year term.

School Board positions are unpaid. Priority may be given to applicants who are also alumni, members of Luther Memorial Church or have expertise in finance, advancement, or education. Please submit an application, statement of interest, and summary of relevant experience to schoolboard@lmaerie.org.



APPLICATION TO THE LUTHER MEMORIAL ACADEMY SCHOOL BOARD

Name: _____

Phone number: _____

Email: _____

Address: _____

Connection to Luther Memorial Academy: _____

BACKGROUND

Please list past and present memberships in service, community, social, or civic groups; indicating whether you served as an officer, director, chair, or member. Please include an additional page if necessary and/or resume if desired.

What skills or expertise can you contribute to the Board of Luther Memorial Academy?

- ☐ Organizational and strategic planning
- ☐ Legal
- ☐ Financial management
- ☐ Community outreach and relations
- ☐ Volunteer recruitment
- ☐ Marketing and promotions
- ☐ Fundraising
- ☐ Event planning
- ☐ Computer/IT

- ☐ Education
- ☐ Member of Luther Memorial Church
- ☐ Alumni
- ☐ Child(ren) attending Luther Memorial Academy
- ☐ Other _____

AVAILABILITY TO SERVE

Luther Memorial Academy School members are required to attend all School Board meetings, currently held every month on a weekday afternoon. Absence from three (3) consecutive meetings per year shall be considered cause to consider that member resigned from the Board. Are you able to attend Board meetings fully prepared on a regular basis?

- ☐ Yes
- ☐ No

Board members are expected to contribute to the organization in a way that is meaningful. This may include, depending on personal circumstances, volunteering, donating, or other types of service. Can you commit to this?

- ☐ Yes
- ☐ No

The Board hosts events and participates in school and community events and fundraising campaigns. Some of these events and programs are during school hours. Can you assist and/or attend these activities?

- ☐ Yes
- ☐ No

PERSONAL INTEREST

Please briefly state your interest in serving on the Luther Memorial Academy School Board.

Date of application _____.

Please consider my application in the future if there are no vacancies this year.

- ☐ Yes
- ☐ No